

SDIET, Faridabad								
Lesson Plan / Teaching Plan / Lecture Plan with Progress : BBA(Financial services & Banking) - 3rd Semester : 2025-26								
Course Name (Code) :		HUMAN RESOURCE MANAGEMENT (BBA/FSB/301)				Faculty : MS SANCHITA KHANTWAL		
Topics / lectures are arranged in sequence - same - as to be taught in the class. Maintain data related to "Date" in its hard copy.								
S. No.	Lecture No	CO (No)	Topic Description	Teaching Pedagogy	Reference Material	Date		Remarks, if any
						Planned	Actual Delivery	
1	1	1	Introduction to HRM and Scope of HRM	Projector	Web Source/Text Book	21-07-2025		
2	2	1	Nature and Objectives of HRM	Projector	Web Source/Text Book	22-07-2025		
3	3	1	Functions of HRM	Projector	Web Source/Text Book	24-07-2025		
4	4	1	Discussion on HRM Policies	Projector	Web Source/Text Book	25-07-2025		
5	5	1	HRM in globally competitive Environment	Projector	Web Source/Text Book	28-07-2025		
6	6	1	HRM in globally competitive Environment Part 2	Projector	Web Source/Text Book	29-07-2025		
7	7	1	Strategic Human Resource Management	Projector	Web Source/Text Book	31-07-2025		
8	8	1	HR Outsourcing	Projector	Web Source/Text Book	01-08-2025		
9	9	1	Revision	Projector	Web Source/Text Book	04-08-2025		
10	10	2	Human Resource Planning Part 1	Projector	Web Source/Text Book	05-08-2025		
11	11	2	Human Resource Planning Part 2	Projector	Web Source/Text Book	07-08-2025		
12	12	2	Job Analysis and its techniques	Projector	Web Source/Text Book	08-08-2025		
13	13	2	Recruitment concept and its sources	Projector	Web Source/Text Book	11-08-2025		
14	14	2	Selection Concept and Process	Projector	Web Source/Text Book	12-08-2025		
15	15	2	Significance ofstudying Consumer Behaviour	Projector	Web Source/Text Book	14-08-2025		
16	16	2	Placement and Induction	Projector	Web Source/Text Book	18-08-2025		
17	17	2	Job Evaluation concept and its Methods	Projector	Web Source/Text Book	19-08-2025		
18	18	2	Employee Welfare	Projector	Web Source/Text Book	21-08-2025		
19	19	2	Social Security	Projector	Web Source/Text Book	22-08-2025		
20	20	2	Grievance Handling	Projector	Web Source/Text Book	25-08-2025		
21	21	2	Revision	Projector	Web Source/Text Book	26-08-2025		
22	22	3	Concept and importance of Training and development	Projector	Web Source/Text Book	01-09-2025		
23	23	3	Identifying Training and Development Needs (Training need analysis)	Projector	Web Source/Text Book	02-09-2025		
24	24	3	Training methods	Projector	Web Source/Text Book	04-09-2025		
25	25	3	Training Evaluation	Projector	Web Source/Text Book	05-09-2025		
26	26	3	Designing training programmes	Projector	Web Source/Text Book	08-09-2025		
27	27	3	Role specific and competency based trainings	Projector	Web Source/Text Book	09-09-2025		
28	28	3	Training Process Outsourcing; Management Development;	Projector	Web Source/Text Book	11-09-2025		
29	29	3	Career development and Succession planning	Projector	Web Source/Text Book	12-09-2025		
30	30	3	Brief overview of HRIS	Projector	Web Source/Text Book	15-09-2025		
31	31	3	Revision	Projector	Web Source/Text Book	16-09-2025		
32	32	4	Introduction to Performance Appraisal	Projector	Web Source/Text Book	18-09-2025		
33	32	4	Nature, objectives and importance of Performance Appraisal	Projector	Web Source/Text Book	19-09-2025		
34	33	4	Techniques of performance appraisal Part 1	Projector	Web Source/Text Book	22-09-2025		
35	34	4	Techniques of performance appraisal Part 2	Projector	Web Source/Text Book	23-09-2025		
36	35	4	Potential Appraisal & Employee Counselling	Projector	Web Source/Text Book	25-09-2025		
37	36	4	Concept and policies of Compensation	Projector	Web Source/Text Book	26-09-2025		
38	37	4	Fringe benefits	Projector	Web Source/Text Book	26-09-2025		
39	38	4	Job Evaluation	Projector	Web Source/Text Book	29-09-2025		
40	39	4	Performance linked compensation & Balanced Scorecard	Projector	Web Source/Text Book	30-09-2025		
41	40	4	Competency based HRM	Projector	Web Source/Text Book	03-10-2025		
42	41	4	Industrial Disputes: causes	Projector	Web Source/Text Book	06-10-2025		
43	42	4	Industrial Disputes: settlement and machinery	Projector	Web Source/Text Book	07-10-2025		
44	43	4	Industrial Disputes: settlement and machinery	Projector	Web Source/Text Book	09-10-2025		
45	44	4	Industrial Disputes: settlement and machinery	Projector	Web Source/Text Book	13-10-2025		
46	45	1	Revision	Projector	Web Source/Text Book	14-10-2025		
47	46	2	Revision	Projector	Web Source/Text Book	24-10-2025		
48	47	3	Revision	Projector	Web Source/Text Book	27-10-2025		

Study Material / Books / Web-resources / Online Courses Links etc.

S. No.	Description
1	T1. Rao, V.S.P., Human Resource Management, Cengage Learning India
2	T2. Aswathapa, K. Human resource management: Text and cases, Tata McGraw Hill Education
3	R1. Gary Dessler. A Framework for Human Resource Management. Pearson Education.
4	R2.DeCenzo, D.A. and S.P. Robbins, Personnel/Human Resource Management, Pearson Education.