

Topics / Lectures are arranged in sequence - same - as to be taught in the class. Maintain data related to "Date" in its hard copy.

S. No.	Lecture No	CO (No)	Topic Description	Teaching Pedagogy	Reference Material	Date		Remarks, if any
						Planned	Actual Delivery	
1	1	CO1	Overview of Human Resource Management	ppt	T1	21.7.25		
2	2		Introduction of Syllabus	ppt	T1			
3	3		Career opportunities in HR domain and relevance of subject	ppt	T1	22.7.25		
4	4		HRM- Meaning/ Definition and Its Nature	ppt	T1	23.7.25		
5	5		HRM Functions- Managerial and Operative	ppt	T1	25.7.25		
6	6		Scope & Importance of HRM	ppt	T1			
7	7		Revision/ Writing Practice of Imp Question- Define HRM. Discuss its nature & functions.	ppt	T1	28.7.25		
8	8		HRM Policies- Types & guidelines	ppt	T1	29.7.25		
9	9		HRM policies- Principles and Importance	ppt	T1	30.7.25		
10	10		Strategic Human Resource management	ppt	T1	1.8.25		
11	11		HRM in global Competitive Environment	ppt	T1			
12	12		Revision/ Writing Practice of Imp Question- Define SHRM and its objectives.			4.8.25		
13	13		HR Outsourcing	ppt	T1	5.8.25		
14	14		Human Resource Information System (HRIS)	ppt	T1	6.8.25		
15	15	CO 2	Human Resource Planning	ppt	T1	8.8.25		
16	16		Job Analysis- Meaning and its Process	ppt	T1			
17	17		CLASS TEST- 1			11.8.25		
18	18		Job Analysis- Components (Job Description & Job Specification)	ppt	T1	12.8.25		
19	19		Revision- Job Analysis	ppt	T1	13.8.25		
20	20		Job Design- Characteristics, Components and its process	ppt	T1	18.8.25		
21	21		Job Evaluation- Process and its methods	ppt	T1			
22	22		Recruitment - Process and its Sources (Internal & External)	ppt	T1	19.8.25		
23	23		Selection and its process	ppt	T1	20.8.25		
24	24		Recruitment Vs. Selection	ppt	T1	22.8.25		
25	25		Important Questions discussion for Sessional 1 Exam (Unit 1 & 2)			25.8.25		
26	26		Revision/ Writing Practice of Imp Question- Recruitment & its sources					
27	27		Revision/ Writing Practice of Imp Question- Selection & its process			26.8.25		
28	28	CO 3	Training & Development- Need & benefits	ppt	T2	1.9.25		
29	29		Training Need assessment	ppt	T2			
30	30		Training Methods- On the job and Off the Job	ppt	T2	2.9.25		
31	31		Management Development- Need, Objectives & its Principles	ppt	T2	3.9.25		
32	32		Sessional 1 Feedback/ answer sheet	ppt	T2	5.9.25		
33	33		Career Development- Process and its Model	ppt	T2	8.9.25		
34	34		Revision/ Writing Practice of Imp Question- Methods of Training					
35	35		Career Development- Factors and its Strategies	ppt	T2	9.9.25		
36	36	CO 4	Succession Planning- Features and its benefits.	ppt	T2	10.9.25		
37	37		Performance Appraisal- Nature and its Objectives	ppt	T1	12.9.25		
38	38		Performance Appraisal- Process and its Methods	ppt	T1			
39	39		CLASS TEST- 2			15.9.25		
40	40		Compensation Management- Factors and its Components	ppt	T1	16.9.25		
41	41		Importance of Compensation management	ppt	T1	17.9.25		
42	42		Balance Scorecard	ppt	T1	19.9.25		
43	43		Employee welfare, Health and safety	ppt	T1			
44	44		Revision/ Writing Practice of Imp Question- Compensation Management and its components			22.9.25		
45	45		Industrial Disputes and its Causes	ppt	T1	23.9.25		
46	46		Settlement Machinery for Industrial Disputes	ppt	T1	24.9.25		
47	47		Potential appraisal and Employee Counselling	ppt	T1	26.9.25		
48	48		Competency based HRM	ppt	T1			
49	49		Revision/ Writing Practice of Imp Question- Industrial disputes- Causes and Settlement Machinery			29.9.25		
50	50		Grievance Handling	ppt	T1	30.9.25		
51	51		Revision/ Important Question Discussion - Unit 3			1.10.25		
52	52					3.10.25		
53	53		Revision/ Important Question Discussion - Unit 4			6.10.25		
54	54							
55	55					7.10.25		
56	56					8.10.25		
57	57		Writing Practice/ Important Questions (Unit 3 and Unit 4)- Sessional 2 Exam Preparation			13.10.25		
58	58							
59	59					14.10.25		
60	60		Sessional 2 Feedback/ Answer Sheet show to the students			24.10.25		
61	61					27.10.25		
62	62							
63	63					28.10.25		
64	64					29.10.25		
65	65					31.10.25		
66	66							
67	67					3.11.25		
68	68		REVISION/ PREVIOUS YEAR UNIVERSITY PAPER DISCUSSION/ WRITING PRACTICE			4.11.25		
69	69					7.11.25		
70	70							
71	71					10.11.25		
72	72							
73	73					11.11.25		
74	74					12.11.25		
						14.11.25		

Study Material / Books / Web-resources / Online Courses Links etc.

S. No.	Description
1	Aswathapa, K. Human Resource Management: Text and Cases. Tata McGraw Hill
2	DeCenzo, D. A., & Robbins, S. P. Personnel/Human Resource Management. Pearson Education.