

Lesson Plan / Teaching Plan / Lecture Plan with Progress : BBA I/FSB 3 :..... Semester : 2025-26					
Course Name (Code)	Managerial Skill Development (BBA/FSB 305)		Faculty: Dr. Sanjana Kaushik		
Topics / lectures are arranged in sequence - same - as to be taught in the class. Mainaim data related to "Date" in its hard copy.					
S. No.	Lecture No.	Topic Description	Teaching Pedagogy	Reference Material	Remarks, if any
1	1	Understanding oneself (Own SWOT Analysis)	Through Introduction	Wadkar, Alka. Life Skills for Success. Sage Publications.	
2	2	Understanding oneself (Own SWOT Analysis)	Through Introduction	Wadkar, Alka. Life Skills for Success. Sage Publications.	
3	3	Understanding oneself (Self-evaluation, ethics, values)	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
4	4	Self-evaluation- Activity	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
5	5	Self-evaluation- Activity (Cont.)	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
6	6	Personality assessment	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
7	7	Personality assessment - Activity	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
8	8	Johari window	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
9	9	Johari window - Activity	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
10	10	Work life balance	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
11	11	Work life balance - Activity	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
12	12	Stress management (Cont.)	verbal lecture	Wadkar, Alka. Life Skills for Success. Sage Publications.	
13	13	Time management	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
14	14	Time management - Activity	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
15	15	Personality development	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
16	16	Mindfulness	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
17	17	Mindfulness - Activity	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
18	18	Problem-solving	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
19	19	Creativity, and innovation	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
20	20	Steps in analytical problem-solving	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
21	21	Problem-solving- Activity	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
22	22	Sessional Viva 1	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
23	23	Building positive interpersonal relationships	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
24	24	Building positive interpersonal relationships- Activity	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
25	25	Supportive communication	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
26	26	Coaching and counselling	interaction session	Wadkar, Alka. Life Skills for Success. Sage Publications.	
27	27	Coaching and counselling - Activity	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
28	28	Principles of supportive communication	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
29	29	Team building	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
30	30	Types of team	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
31	31	Team building - Activity	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
32	32	Managing conflict and diversity	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
33	33	Managing conflict and diversity - Activity	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
34	34	Team effectiveness	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
35	35	Leading team for high performance	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
36	36	Leading positive change.	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
37	37	Leadership and its types	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
38	38	Characteristics of a leader	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
39	39	leadership development	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
40	40	Leadership games to understand leadership roles at various levels of the organization	PPT	Wadkar, Alka. Life Skills for Success. Sage Publications.	
41	41	Leadership - Activity	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
42	42	Sessional Viva 2	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
43	43	Presentation by Students	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
44	44	Presentation by Students	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
45	45	Presentation by Students	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
46	46	Presentation by Students	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
47	47	Presentation by Students	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
48	48	Presentation by Students	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
49	49	Presentation by Students	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
50	50	Presentation by Students	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
51	51	Presentation by Students	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
52	52	Presentation by Students	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
53	53	Presentation by Students	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
54	54	Presentation by Students	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
55	55	Presentation by Students	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
56	56	Internal Viva	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	
57	57	Internal Viva	Student's Participation	Wadkar, Alka. Life Skills for Success. Sage Publications.	

Study Material / Books / Web-resources / Online Courses Links etc.

S. No.	
1	Wadkar, Alka. Life Skills for Success. Sage Publications.
2	