

Topics / lectures are arranged in sequence - same - as to be taught in the class. Maintain data related to "Date" in its hard copy					
S. No	Lecture No	Topic Description	Teaching Pedagogy	Reference Material	Remarks, if any
1	1	INTRODUCTION ,IMPORTANCE ,ORIGION OF LANGUAGE (ENGLISH)	TC-1	R1	
2	2	NOUNS ,DEFINITIONS ,TYPES	TC-1	R2	
3	3	PRONOUNS,DEFINITIONS TYPES AND USES OF PRONOUN	TC-1	R1	
4	4	ADJECTIVES ,DEFINITIONS,TYPES ,USES	TC1	R1	
5	5	VERBS,TYPES	TC1	R3	
6	6	VERBS EXERCISES	TC1	R4	
7	7	PREPOSITIONS	TC1	R3	
8	8	SUFFIXES,PREFIXES,	TC1	R2	
9	9	SYNONYMS & ANTONYMS	TC-1	R3	
10	10	CLASS TEST-1	TC-1	R2	
11	11	ESSENTIALS OF GRAMMAR, IMPORTANCE	TC-1	R1	
12	12	ARTICLES ,DEFINITIONS,TYPES	TC1	R1	
13	13	ARTICLES ,TYPES ,EXERCISES	TC1	R2	
14	14	SUBJECT -VERB AGREEMENT	TC1	R1	
15	15	SUBJECT VERB AGREEMENT EXERCISES	TC1	R2	
16	16	PARTS OFSPEECHES	TC1	R3	
17	17	TYPES OF SPEECHES,EXERCISES	TC-1	R4	
18	18	TENSES	TC-1	R3	
19	19	TYPES OFTENSES, WITH EXERCISES	TC-1	R1	
20	20	CLASS TEST-2	TC1	R3	
21	21	VOWELS, DEFINITIONS	TC1	R1	
22	22	USES OFVOWELS,EXERCISES	TC1	R1	
23	23	CONSONANTS	TC1	R1	
24	24	CONSONANTS EXERCISES	TC1	R2	
25	25	DIPHTHONGS	TC-1	R4	
26	26	DIPHTHONGS,TYPES AND EXERCISES	TC-1	R1	
27	27	CLUSTERS	TC-1	R3	
28	28	CLUSTERS,TYPES	TC1	R4	
29	29	SYLLABLES TYPES OFSYLLABLES	TC1	R3	
30	30	DIRECT &INDIRECT SPEECHES	TC1	R1	
31	31	REVISION & DOUBT SESSION	TC1	R3	

32	32	SPEECH, TYPES OF SPEECHES	TC1	R2	
33	33	DRILLS, SPEECH DRILLS, PRONUNCIATION	TC-1	R4	
34	34	ACCENT	TC-1	R1	
35	35	STRESS	TC-1	R3	
36	36	INTONATION	TC1	R1	
37	37	REVISION OF UNIT-3,4	TC1	R1	
38	38	REVISION OF UNIT-3,4	TC1	R3	
39	39	PYQ'S SOLUTION	TC1	R4	
40	40	REVISION, DISCUSSION, DOUBT SESSION	TC1	R3	

Study Material / Books / Web-resources / Online Courses Links etc.

S. No.	Description
1	Madhulika Jha, Echoes, Orient Blackswan Pvt. Ltd, Telangana, India.
2	Ramon & Prakash, Business Communication, Oxford University Press, India.
3	Greenbaum S., Oxford English Grammar, Oxford University Press.
4	M. Ashraf Rizvi, Effective Technical Communication, McGraw Hill, New Delhi