

**Satyug Darshan Institute of Engineering and Technology**

Lesson Plan / Teaching Plan / Lecture Plan with Progress: BCA– 1st Semester: 2025-26

Course Name (Code): General English – I AEC-105-V1

Faculty Name- Sheetal Kaushik

| Topics / lectures are arranged in sequence - same - as to be taught in the class. Maintain data related to "Date" in its hard copy |            |                                                         |                   |                    |                 |
|------------------------------------------------------------------------------------------------------------------------------------|------------|---------------------------------------------------------|-------------------|--------------------|-----------------|
| S. No                                                                                                                              | Lecture No | Topic Description                                       | Teaching Pedagogy | Reference Material | Remarks, if any |
| 1                                                                                                                                  | 1          | Introduction & importance language, Vocabulary building | TC-1              | R1                 |                 |
| 2                                                                                                                                  | 2          | Word -Formation                                         | TC-1              | R2                 |                 |
| 3                                                                                                                                  | 3          | Word -Formation                                         | TC-1              | R1                 |                 |
| 4                                                                                                                                  | 4          | Root words                                              | TC1               | R1                 |                 |
| 5                                                                                                                                  | 5          | Root words from foreign language                        | TC1               | R3                 |                 |
| 6                                                                                                                                  | 6          | Uses of root word & foreign words                       | TC1               | R4                 |                 |
| 7                                                                                                                                  | 7          | Acquaintance with prefixes, suffixes                    | TC1               | R3                 |                 |
| 8                                                                                                                                  | 8          | Synonyms                                                | TC1               | R2                 |                 |
| 9                                                                                                                                  | 9          | Antonyms                                                | TC-1              | R3                 |                 |
| 10                                                                                                                                 | 10         | Standard abbreviations                                  | TC-1              | R2                 |                 |
| 11                                                                                                                                 | 11         | Writing skills -Sentence -Formation                     | TC-1              | R1                 |                 |
| 12                                                                                                                                 | 12         | Structure of sentences                                  | TC1               | R1                 |                 |
| 13                                                                                                                                 | 13         | Uses of phrases in sentences                            | TC1               | R2                 |                 |
| 14                                                                                                                                 | 14         | Uses of clauses in sentences                            | TC1               | R1                 |                 |
| 15                                                                                                                                 | 15         | Punctuation                                             | TC1               | R2                 |                 |
| 16                                                                                                                                 | 16         | Importance of punctuation ,types                        | TC1               | R3                 |                 |
| 17                                                                                                                                 | 17         | Coherence ,importance                                   | TC-1              | R4                 |                 |
| 18                                                                                                                                 | 18         | Paragraphs, types, principals of paragraphs             | TC-1              | R3                 |                 |
| 19                                                                                                                                 | 19         | Precise writing                                         | TC-1              | R1                 |                 |
| 20                                                                                                                                 | 20         | Techniques of precise writing                           | TC1               | R3                 |                 |
| 21                                                                                                                                 | 21         | Identifying errors in writing                           | TC1               | R1                 |                 |
| 22                                                                                                                                 | 22         | Subject –verb agreement                                 | TC1               | R1                 |                 |
| 23                                                                                                                                 | 23         | Rules for subject verb agreements                       | TC1               | R1                 |                 |
| 24                                                                                                                                 | 24         | Noun –pronoun agreement                                 | TC1               | R2                 |                 |
| 25                                                                                                                                 | 25         | Misplaced modifiers                                     | TC-1              | R4                 |                 |
| 26                                                                                                                                 | 26         | Articles ,                                              | TC-1              | R1                 |                 |
| 27                                                                                                                                 | 27         | Prepositions                                            | TC-1              | R3                 |                 |
| 28                                                                                                                                 | 28         | Redundancies                                            | TC1               | R4                 |                 |
| 29                                                                                                                                 | 29         | Clichés                                                 | TC1               | R3                 |                 |
| 30                                                                                                                                 | 30         | Importance of clichés & redundancies in language        | TC1               | R1                 |                 |
| 31                                                                                                                                 | 31         | Nature & style of sensible writing                      | TC1               | R3                 |                 |

|    |    |                                   |      |    |  |
|----|----|-----------------------------------|------|----|--|
| 32 | 32 | Describing                        | TC1  | R2 |  |
| 33 | 33 | Classifying                       | TC-1 | R4 |  |
| 34 | 34 | Providing examples or evidence    | TC-1 | R1 |  |
| 35 | 35 | Writing introduction & conclusion | TC-1 | R3 |  |
| 36 | 36 | Writing practice                  | TC1  | R1 |  |
| 37 | 37 | Comprehension                     | TC1  | R1 |  |
| 38 | 38 | Precise Writing                   | TC1  | R3 |  |
| 39 | 39 | Essay Writing                     | TC1  | R4 |  |
| 40 | 40 | Types of writing                  | TC1  | R3 |  |

**Study Material / Books / Web-resources / Online Courses Links etc.**

| S. No. | Description                                                                      |
|--------|----------------------------------------------------------------------------------|
| 1      | Practical English Usage. Michael Swan. OUP. 1995. 2                              |
| 2      | Remedial English Grammar. F.T. Wood. acmillan.2007                               |
| 3      | On Writing Well. William Zinsser. Harper Resource Book. 2001                     |
| 4      | Study Writing. Liz Hamp-Lyons and Ben Heasley. Cambridge University Press. 2006. |