

SATYUG DARSHAN INSTITUTE OF ENGINEERING & TECHNOLOGY, FARIDABAD					
DEPARTMENT OF MANAGEMENT STUDIES					
Lesson Plan / Teaching Plan / Lecture Plan with Progress : BBA -IIFSB 1st Semester : 2025-26					
Course Name (Code) :		Fundamentals of Management ((BBG/101/V)		Faculty :	Ms Sanchita Khantwal
Topics /Lectures are arranged in sequence - same - as to be taught in the class. Maintain data related to "Date" in its hard copy.					
S. No.	Lecture No	Topic Description	Teaching Pedagogy	Reference Material	Remarks, if any
1	1	Management- Definition	Projector	Web Source/Text Book	
2	2	Nature	Projector	Web Source/Text Book	
3	3	Significance	Projector	Web Source/Text Book	
4	4	Evolution of management thought- Contributions of Taylor and F	Projector	Web Source/Text Book	
5	5	Evolution of management thought- Contributions of Taylor and F	Projector	Web Source/Text Book	
6	6	Evolution of management thought- Contributions of Taylor and F	Projector	Web Source/Text Book	
7	7	Human relations & Behavioural Schools-Hawthorne Studies	Projector	Web Source/Text Book	
8	8	Human relations & Behavioural Schools-Hawthorne Studies (Cont.)	Projector	Web Source/Text Book	
9	9	Human relations & Behavioural Schools-Hawthorne Studies (Cont.)	Projector	Web Source/Text Book	
10	10	Human relations & Behavioural Schools-Hawthorne Studies (Cont.)	Projector	Web Source/Text Book	
11	11	Management as a Profession	Projector	Web Source/Text Book	
12	12	Management Vs Administration	Projector	Web Source/Text Book	
13	13	Levels of Management	Projector	Web Source/Text Book	
14	14	Roles of manager in organisation	Projector	Web Source/Text Book	
15	15	Concept of MBO	Projector	Web Source/Text Book	
16	16	Revision Class	Projector	Web Source/Text Book	
17	17	Class Test	Projector	Web Source/Text Book	
18	18	Authority & responsibility relationships	Projector	Web Source/Text Book	
19	19	Authority & responsibility relationships (Cont.)	Projector	Web Source/Text Book	
20	20	Span of Control	Projector	Web Source/Text Book	
21	21	Concept of Line & Staff authority	Projector	Web Source/Text Book	
22	22	Process of Delegations-Barriers to Delegation	Projector	Web Source/Text Book	
23	23	Process of Delegations-Barriers to Delegation (Cont.)	Projector	Web Source/Text Book	
24	24	Centralization & Decentralization	Projector	Web Source/Text Book	
25	25	Centralization & Decentralization (Cpnt.)	Projector	Web Source/Text Book	
26	26	Organisation Structures: Types Advantages & Disadvantages	Projector	Web Source/Text Book	
27	27	Organisation Structures: Types Advantages & Disadvantages (Co	Projector	Web Source/Text Book	
28	28	Revision Class	Projector	Web Source/Text Book	
29	29	Functions of management	Projector	Web Source/Text Book	
30	30	Planning-nature, Process, types	Projector	Web Source/Text Book	
31	31	Planning- Process, types	Projector	Web Source/Text Book	
32	32	Organizing: Concept, nature	Projector	Web Source/Text Book	
33	33	Organizing: process	Projector	Web Source/Text Book	
34	34	Organizing: significance	Projector	Web Source/Text Book	
35	35	Controlling: process	Projector	Web Source/Text Book	
36	36	Controlling: types and techniques	Projector	Web Source/Text Book	
37	37	Problem-solving	Projector	Web Source/Text Book	
38	38	Problem-solving (Cont.)	Projector	Web Source/Text Book	
39	39	Decision making Process	Projector	Web Source/Text Book	
40	40	Decision making techniques	Projector	Web Source/Text Book	
41	41	Revision Class	Projector	Web Source/Text Book	
42	42	Business- concept	Projector	Web Source/Text Book	
43	43	Business- nature and scope	Projector	Web Source/Text Book	
44	44	Business as a system, business objectives	Projector	Web Source/Text Book	
45	45	Business Environment Part 1	Projector	Web Source/Text Book	
46	46	Business Environment Part 1	Projector	Web Source/Text Book	
47	47	Distinction between business, commerce and trade	Projector	Web Source/Text Book	
48	48	Forms of Ownership: Sole Proprietorship, Partnership	Projector	Web Source/Text Book	
49	49	Forms of Ownership: Joint Stock Companies & Co-operatives	Projector	Web Source/Text Book	
50	50	Forms of Ownership: Joint Stock Companies & Co-operatives (Cont.)	Projector	Web Source/Text Book	
51	51	Feasibility studies Part 1	Projector	Web Source/Text Book	
52	52	Preparation of a business plan	Projector	Web Source/Text Book	
53	53	Revision Class	Projector	Web Source/Text Book	
54	54	Revision Class	Projector	Web Source/Text Book	
55	55	Revision Class	Projector	Web Source/Text Book	

Study Material / Books / Web-resources / Online Courses Links etc.

S. No.	
1	T1. Rao, V.S.P., Human Resource Management, Cengage Learning India
2	T2. Aswathapa, K. Human resource management: Text and cases, Tata McGraw Hill Education
3	R1. Gary Dessler. A Framework for Human Resource Management. Pearson Education.
4	R2. DeCenzo, D.A. and S.P. Robbins, Personnel/Human Resource Management, Pearson